# CV Tips

**Gregor Howitt – Co-director and Financial Advisor**

A relevant, tailored CV, I've looked at so many CVs over the years and people send out a very generic, or I’ve had CVs that are talking about another job altogether and I would say a very relevant, tailored CV with a very good covering letter is really important as well.

**Billy Elliot – Financial Advisor**

Yes, so providing a generic one-size-fits-all CV does not demonstrate that you are actively seeking a job with Gregor Howitt Wealth Management, this just shows the candidate is looking for a job, a place to be employed. I would say don’t over exaggerate your skills or abilities, be truthful because eventually you will be found out.

**Gregor Howitt – Co-director and Financial Advisor**

Yeah, also another thing list hobbies or interests, which kind of helps you stand out from the crowd. I mentioned earlier I am very much into volunteering so I often look for that when I'm looking at a CV. I've also had people telling me what the favourite food is in CVs, we’re not really interested in that. So try and keep your CV quite relevant. Another thing is spelling errors or poor grammar, it's amazing the amount of people that have applied to work in a company and they make lots of spelling mistakes in their CVs and grammatical errors. Because we, as I mentioned earlier, are very heavily regulated, you know, what we put out, you know, it needs to be very accurate. So that’s a key thing and always proof reading is important.

Also short periods of employment and multiple employers or large career gaps, I’ve seen that for a few people as well, make sure that you cover that in your letter because a lot of people looking at CVs will maybe just discard it if they see a gap. There can be a very good reason for a gap, but please just explain why it is there.