

# Data Lab MSc Funding Application Form

## Guidance

The University of the Highlands and Islands is fortunate to have some funded places available on the MSc Applied Data Science (Part Time). These funded places are provided in partnership with The Data Lab.

The Data Lab's mission is to help Scotland maximise value from data and lead the world to a data powered future. Its four core values are to:

- Innovate: *Nurture innovation and creativity from our people and community.*
- Grow: *Provide opportunities for learning, growth and development for our people and community.*
- Support: *Trust, enable and support each other to do the best job we can.*
- Respect: *Respect the work styles, opinions, responsibilities, space and personalities of others.*

Successful applicants will have additional technical and 'business-ready' skills training and take part in an intensive week-long residential training event that brings all Data Lab funded students from across Scotland together to experience design thinking in a data science context. All successful applicants will be expected to attend all The Data Lab MSc events

In order to be eligible for this funding you must:

- be classed as a Scottish fee payer;
- you must have met all of your conditions; and
- your application status must be that you have accepted your unconditional offer (UF).

Once you have completed this form you must email it to [data.science.ic@uhi.ac.uk](mailto:data.science.ic@uhi.ac.uk) before the deadline of 6<sup>th</sup> November 2020. All applicants will be notified of the decisions by 13<sup>th</sup> November 2020. All applications will be judged on the information provided in this form with ranking made by a three-person selection committee, including a member of the senior management team at Inverness College UHI.

All successful applicants will have a two-week period to accept the offer of a funded place. Failure to accept within two weeks of the offer date will result in the offer being withdrawn. The funded place will then be offered to the next highest ranked applicant without a current offer. The demand for this funding is high and as such the selection process is competitive.

Your data will be handled as per the privacy notice on pages 3 and 4 of this form.



**Applicant or Student Number:**

**In 400 words or less, explain why you would benefit from receiving the Data Lab MSc funding and how it will help you support the Data Lab's mission and core values.**

## Privacy Notice – Application for Data Lab funded places on MSc Applied Data Science

The Data Controller of the information being collected is: Inverness College UHI, 1 Inverness Campus, Inverness, IV2 5NA, 01463 273000

For any queries or concerns about how your personal data is being processed you can contact the relevant Data Protection Officer at [data.controller.ic@uhi.ac.uk](mailto:data.controller.ic@uhi.ac.uk)

This privacy statement relates to the following process:

Application for Data Lab funded places on MSc Applied Data Science

Your information will be used for the following purposes:

We are processing the data as part of the application process for funded places provided by the Data Lab on the MSc Applied Data Science at UHI.

The data you include in your application will be used by Inverness College UHI to assess your application against the award criteria and decide on the best applications. You will be contacted to inform you of the outcome of your application.

If you are a successful candidate, you will be informed of this. If you are successful you will receive details of the funding contract and be informed of the further particulars of the personal data processing associated with that contract.

Our legal reason for using the data is:

Use is necessary for the performance of a contract with you or to take steps, at your request, before entering into such a contract. In this case that contract is the contract for the award of Data Lab funded places on MSc Applied Data Science.

If you were to withhold the personal information we require for this process (your applicant id), the consequences would be:

Inverness College UHI will not be able to process your application if you do not include your applicant ID.

Your data will not be shared with any third parties during the application process.

Your data will not be shared with any party outwith Inverness College UHI.

If you are successful in your application for a funded place you will be informed of the data sharing associated with the award. Data sharing will only take place if you accept the funding contract, a privacy notice will be provided to inform you of this.

Your data will be retained for the length of time:

If your application is successful: Your data will be held until you accept the funding offer, or the offer lapses.

If your application is unsuccessful: Your data will be held until the funding process ends (this allows us to offer funding to initially unsuccessful candidates if a successful candidate does not take up the funding offer). The funding process is anticipated to last at least two weeks after the 13<sup>th</sup> of November 2020, and will end before the 30<sup>th</sup> of December 2020.

The following rights are rights of data subjects:

- The right to access your personal data
- The right to rectification if the personal data we hold about you is incorrect
- The right to restrict processing of your personal data

The following rights apply only in certain circumstances:

- The right to withdraw consent at any time if consent is our lawful basis for processing your data
- The right to object to our processing of your personal data
- The right to request erasure (deletion) of your personal data
- The right to data portability

You also have the right to lodge a complaint with the Information Commissioner's Office about our handling of your data.



University of the  
Highlands and Islands  
Oilthigh na Gàidhealtachd  
agus nan Eilean