

Privacy Notice – Blackboard VLE

The Data Controller of the information being collected is: This will be your institution, enter the relevant name and contact details, for example: The University of the Highlands and Islands (UHI), Executive Office, 12B Ness Walk, Inverness IV3 5SQ. Phone: 01463 279000.

For any queries or concerns about how your personal data is being processed you can contact the relevant Data Protection Officer at dataprotectionofficer@uhi.ac.uk

This privacy statement relates to the following process:

Registration with, and use of, Blackboard Virtual Learning Environment including; Blackboard Mobile, Blackboard Collaborate, Blackboard Learn and Blackboard Community Engagement.

Your information will be used for the following purposes:

The University uses a Virtual Learning Environment (VLE) for the delivery of teaching and learning materials and administration of teaching and learning.

Your data is shared with Blackboard Inc. to provide you with a Blackboard VLE account for teaching and learning purposes. UHI and academic partners use the VLE to facilitate teaching and learning, administer courses and administer some assessments and examinations.

Our legal reasons for using the data is are:

- Use is necessary for the performance of a contract that being your employment or student contract with the university or academic partner college.
- Use is necessary for the performing a task in the public interest or under official authority vested in us, that being the University's public task to provide education and undertake research in the public interest.

Your data will, or may, be shared with the following recipients or categories of recipient:

Your data will be shared with Blackboard Inc. who provide the VLE service. Your details are shared for the creation and administration of user accounts and the VLE system. Blackboard Inc's Privacy notice is available [here](#).

This process involves your data being sent outside of the European Union. The following safeguard is in place for this international transfer:

The data is sent to the United States of America, to Blackboard Inc.

This international transfer takes place on the following lawful basis:

Blackboard is registered with the EU/US PrivacyShield arrangement and is covered by an EU adequacy decision for safe transfer of personal data under the GDPR.

Your data will be retained for the following length of time:

Two years after the end of your period of study or employment.
--

The following rights are rights of data subjects:

- The right to access your personal data
- The right to rectification if the personal data we hold about you is incorrect
- The right to restrict processing of your personal data

The following rights apply only in certain circumstances:

- The right to object to our processing of your personal data
- The right to request erasure (deletion) of your personal data
- The right to data portability

You also have the right to lodge a complaint with the Information Commissioner's Office about our handling of your data.