

Proposing your outputs for review by the UHI REF review team.

Our REF process is being managed using PURE. This means your outputs and your personal details must be up-to-date within PURE.

The Joint Funding Bodies of the UK require all HEI's across the UK to submit evidence of research excellence roughly every 6 years in the process known as the REF. For the current cycle (REF2021) we have, for now, included anyone across UHI that is perceived to be involved in research and may be required to submit to REF2021. You are receiving this information because you are included in this group. If you are unsure of what this means for you or want further clarification on the REF process please refer to your Unit of Assessment (UoA) lead, detailed on appendix 1. If you are unsure in which UoA you have been placed you can check this on your personal profile within PURE – logon, on your personal window just under your name click the [button](#), scroll down a little to the assessment section and your Unit of Assessment is noted as per the excerpt right.

Assessment

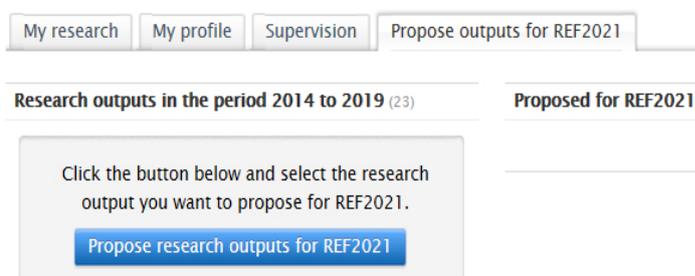
REF2014 Unit of Assessment
3: Allied Health Professions, Dentistry, Nursing and Pharmacy

Submitted to REF 2014 On Submitted to REF 2014 as ECR Off

REF2020 Unit of Assessment
3: Allied Health Professions, Dentistry, Nursing and Pharmacy

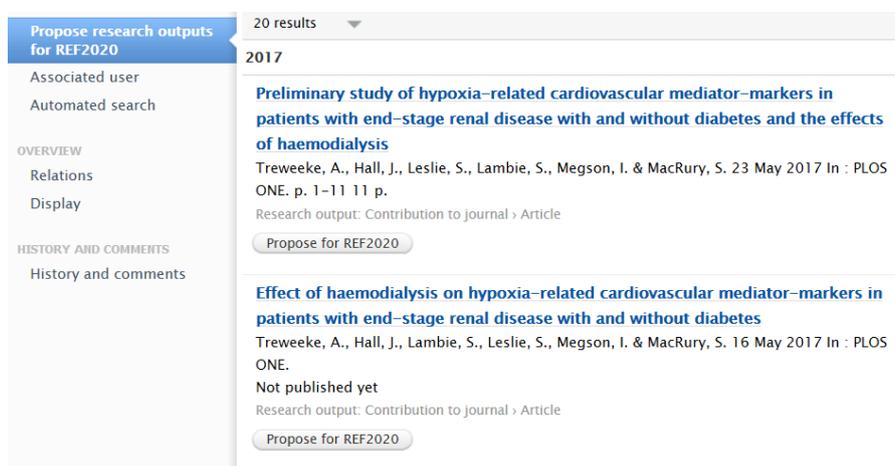
Proposing outputs in PURE

Log on to PURE (browse to <https://pure.uhi.ac.uk/admin/login.xhtml> and enter your usual UHI network logon details), you will see your personal overview page which will look something like the below screenshot:



Click on the tab 'propose outputs for REF2021'. You will see a list of your outputs that have been published within the current REF period – if you have none listed you should add outputs to PURE you may have forgotten and then return to this stage. Assuming you have some listed click the large blue button 'Propose research outputs for REF2021'.

This will open a new window presenting a list of your research outputs:



For any outputs you think should be considered by the UHI REF review team you should click the button 'Propose for REF2021', (if this button does not appear under an output it has already been proposed).

This will open the proposing window for the particular output:

You need only complete the first two sections:

- 1) Rank the output - you can propose up to 6 outputs and you are invited to rank them from 1 (your best) to 4 (4th best) with 2 'alternate' outputs. Alternate effectively means reserve or that you are not sure how to rank an output but would like it considered by the review team.
- 2) You can ignore the comments box **UNLESS** you are the 3rd or 4th + author on the output, in which case please use this section to outline your contribution to the output. Please be as brief as you can whilst including pertinent details.

Click 'Update' at the bottom of the window to save the details and propose the output to the UHI review team. This will then pass the output to the review team and you need do nothing more unless you are contacted by a member of the review or support teams.

There is more information on the REF process at <https://www.uhi.ac.uk/en/research-enterprise/ref/>

Output assessment for REF

The criteria for all outputs, *whatever genre or medium*, is that they met the definition of research below:

Research outputs may include, but were not limited to the following: *books (authored or edited); chapters in books; journal articles; working papers; published conference papers; electronic resources and publications; exhibition or museum catalogues; translations; scholarly editions; creative writing and compositions; curatorship and conservation; databases; grammars; dictionaries; digital and broadcast media; performances and other types of live presentation; artefacts; designs and exhibitions; films, videos and other types of media presentation; software design and development; advisory report; the creation of archival or specialist collections to support the research infrastructure.*

Unit 34: Art & Design: History, Practice and Theory was very clear in its guidance that it would “neither advantage nor disadvantage any type of research or form of output, whether it’s physical or virtual, textual or non-textual, visual or sonic, static or dynamic, digital or analogue.”

Definition of research for the REF

1. For the purposes of the REF, research is defined as a process of investigation leading to new insights, effectively shared.
2. It includes work of direct relevance to the needs of commerce, industry, and to the public and voluntary sectors; scholarship; the invention and generation of ideas, images, performances, artefacts including design, where these lead to new or substantially improved insights; and the use of existing knowledge in experimental development to produce new or substantially improved materials, devices, products and processes, including design and construction. It excludes routine testing and routine analysis of materials, components and processes such as for the maintenance of national standards, as distinct from the development of new analytical techniques. It also excludes the development of teaching materials that do not embody original research.
3. It includes research that is published, disseminated or made publicly available in the form of assessable research outputs, and confidential reports.

Criteria for assessing outputs

Outputs in REF 2014 were assessed in terms of *originality*, *significance* and *rigour*

- **Originality:** a creative/intellectual advance that makes an important and innovative contribution to understanding and knowledge. This may include substantive empirical findings, new arguments, interpretations or insights, imaginative scope, assembling of information in an innovative way, development of new theoretical frameworks and conceptual models, innovative methodologies and/or new forms of expression.
- **Significance:** the enhancement or deserved enhancement of knowledge, thinking, understanding and/or practice.
- **Rigour:** intellectual coherence, methodological precision and analytical power; accuracy and depth of scholarship; awareness of and appropriate engagement with other relevant work.

Appendix 1

UoA leads are in bold red text

Name of UoA	No.	UoA leads and reviewers
Allied Health Professions, Dentistry, Nursing	3	Ian Megson , Sarah Anne Munoz, Gill Hubbard
Earth Systems & Environmental Sciences	7	Mark Taggart, Beth Mouat, Ben Wilson, Melanie Smith, Robert Turnewitsch (impact; Mike Burrows)
Archaeology	15	Colin Richards
Education	23	Keith Smyth , Gareth Davies, Melanie Smith
Area Studies	25	Donna Heddle, Martin Price Melanie Smith
Modern Languages and Linguistics	26	Conchúr Ó Giollagáin, Gillian Munro , Richard Cox, Meg Bateman
History	28	Iain Robertson , David Worthington
Art and Design: history practice and Theory	32	Robin MacPherson , Ann Bevan Melanie Smith, Roxane Permar, Lindsay Blair
Music, Drama, Dance, Performing Arts Film and screen studies	33	Mark Sheridan , Melanie Smith