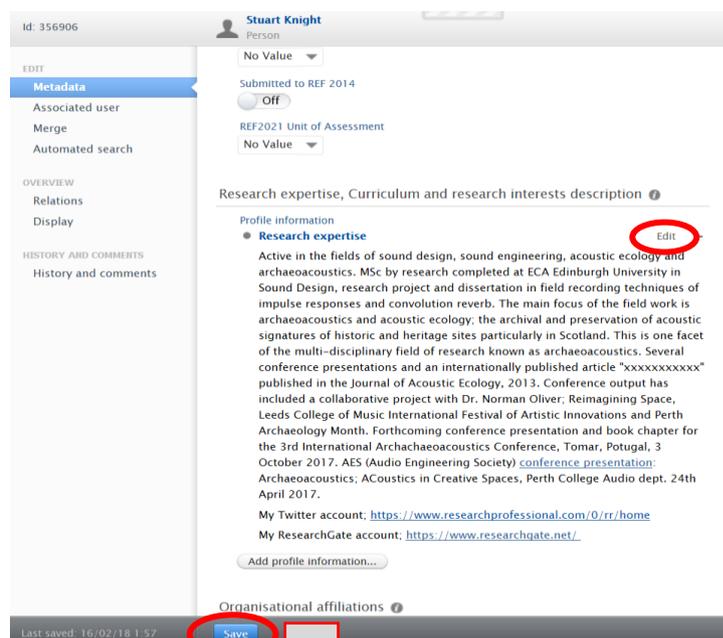
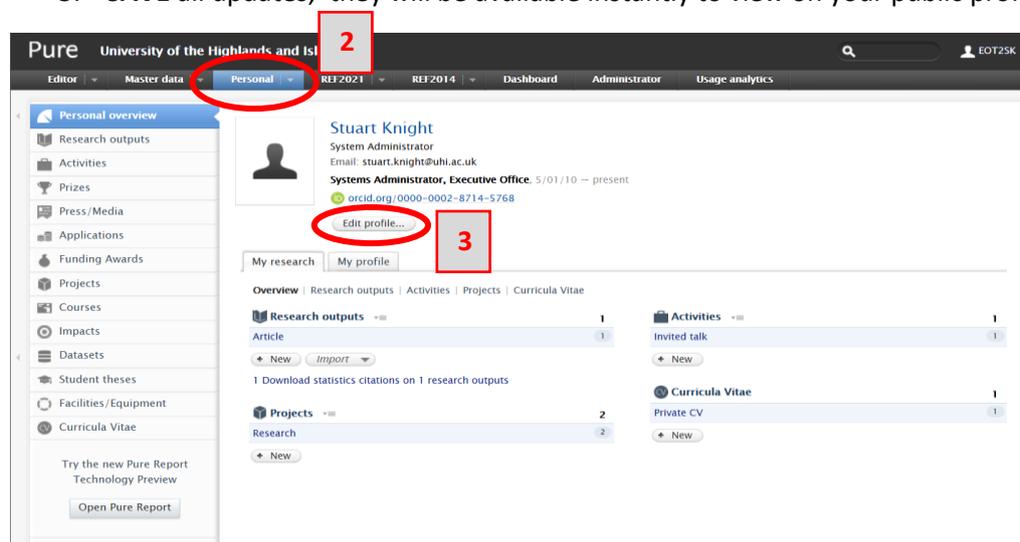


Updating your public profile in Pure.

Your Pure public profile is the place potential collaborators, potential students, funders, media and all other agencies interested in you and your research work view your interests, awards, projects and publications. It is therefore extremely important you ensure you keep the details current and update any new projects you may be working on, add web links to project pages, and upload all new publications and notable research activity.

It's quick and easy to do this as your profile should already have all your previous information:

1. Log on to Pure <https://pure.uhi.ac.uk/admin/login.xhtml>
2. Click the tab called 'Personal'
3. Click the button 'Edit profile'
4. In the new window that opens scroll down to the section called 'Research expertise, Curriculum and research interests description', click the 'Edit' button to the right and then update your profile. If you copy details from a formatted MS Word document most if not all of any formatting will copy into the field and be reproduced on your public profile.
5. **SAVE** all updates; they will be available instantly to view on your public profile.



Writing your profile

Cut and paste information from other documents, a C.V., or an online source to construct and finalise your profile before cut/pasting it into Pure. If you use the five available subtitles in Pure you can then edit just one section at a later date when something changes, rather than trying to edit a single large piece of text. Text below inside *[brackets]* is suggested subjects to cover in each section and should not be included in your live profile!

Research Expertise

[introduce yourself, state your current interest and past achievements, add project information, weblinks to external/internal websites; links and formatting from Word will carry-over into the Pure profile information box. Include information about any PhD supervisory experience]

Academic qualifications

[include prizes, academic and society awards]

Teaching expertise

[your main current teaching responsibilities]

Services Expertise

[add information relating to consultancy delivered, commissioned reports, industry related collaborations]

Research Links

[your links to other universities/ research groups, project links, professional twitter feed/blog]